

# Health and Safety Plan for Calvary Preschool

(updated July 23<sup>rd</sup>)



Calvary Preschool is committed to providing a safe and nurturing environment as we prepare to reopen for the 2020-2021 school year. Given the dynamic nature of the pandemic, our plans are flexible and we will adapt to changing conditions with guidance from state, local and federal guidelines that will evolve over time.

## 1. Pandemic Team

- a. Susan Hixson and Julie Groff will serve as CPS's pandemic coordinators. They are responsible for training the staff on safety procedures.
- b. The pandemic coordinators will communicate with Jonathan Frank & Kiki Moyer with facilities, as well as with Sharon Smith, Children's Ministry Director if there is a positive COVID 19 case in the preschool, church staff or in the congregation.
- c. Pandemic Coordinators will follow the CDC's guidelines on how to "Respond to Confirmed or Probable Cases"

<https://www.education.pa.gov/Schools/safeschools/emergencyplanning/COVID-19/SchoolReopeningGuidance/ReopeningPreKto12/PublicHealthGuidance/Pages/default.aspx#probable>

## 2. Classroom/Curriculum Modifications and Cleaning Procedures

- a. Frequently touched surfaces and objects within the school will be cleaned and disinfected at least daily. Many classroom surfaces, toys, supplies, etc. will be cleaned multiple times a day.
- b. Facilities staff will increase the ventilation flow in the classrooms.
- c. Drinking fountains will not be available to children. Water will be available to children using disposable cups.
- d. Classrooms will be set up to help with social distancing measures. Each child will have their own box of school supplies.
- e. Snacks will be prepackaged and opened for first time in classroom.
- f. Classes will utilize outdoor areas as much as possible as weather permits
- g. Kiddie gyms will be used by one class at a time and sanitized after each use.
- h. Only small group outdoor field trips will be permitted
- i. Indoor events will follow Pennsylvania's gathering guidelines

<https://www.health.pa.gov/topics/disease/coronavirus/Pages/Guidance/Targeted-Mitigation-FAQ.aspx>

- j. CPS will follow the CDC's "Guidance for Cleaning and Disinfecting Schools" as closely as possible

<https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>

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## 3. Handwashing and Mask/Shield Wearing

- a. More frequent handwashing will be required of staff and students. When handwashing, individuals will use soap and water to wash all surfaces of their hands for at least 20 seconds, wait for visible lather, rinse thoroughly, and dry with a disposable towel.
- b. Hand sanitizer will be made available in common areas, hallways and in classrooms.
- c. All staff will wear masks/shields in classrooms and common areas
- d. Parents who need to come into the school must wear a mask.
- e. As of July 6, 2020 the state has mandated that children over the age of two must wear a mask in the hallways and classrooms.

<https://www.education.pa.gov/Schools/safeschools/emergencyplanning/COVID-19/SchoolReopeningGuidance/ReopeningPreKto12/PublicHealthGuidance/Pages/default.aspx#face>

## 4. Implementation of New Drop Off/Pick Up Procedure

- a. Parents and caregivers will drop off Pre-K students at the West Entrance. Preschool and Toddler students will be dropped off at the Preschool Entrance. Drop off will begin at 8:45. Staff will take children into the classrooms.
- b. Pick up will begin at 11:25. Teachers and Aides will bring the children out to the cars. Please make sure you have your child's car line sign in your car every time you drop off and pick up.
- c. We are asking that parents/caregivers partner with us by taking their child's temperature before coming to school. If their child has a temperature of 100.4 or higher or has other symptoms, they must stay at home. Please refer to the CDC's "Symptom Screening Tool"

<https://www.education.pa.gov/Schools/safeschools/emergencyplanning/COVID-19/SchoolReopeningGuidance/ReopeningPreKto12/PublicHealthGuidance/Pages/default.aspx#screening>

- d. Upon drop off, parents or caregivers will be asked about any symptoms. Children will have their temperature checked again upon entering the classroom.

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## 6. Student/Staff Sickness Guidelines

- a. If staff/student develop any COVID-19 symptoms while at work/school, they will be isolated immediately and sent home as soon as possible.
- b. Temperatures will be taken before coming to work/school each day and symptoms evaluated using the CDC Symptom Screening Tool below.

Group A 1 or more symptoms	Group B 2 or more symptoms
Fever (100.4 or higher) Cough Shortness of breath Difficulty breathing	Sore throat Runny nose/congestion Chills New lack of smell or taste Muscle pain Nausea or Vomiting Headache Diarrhea

### Stay home if you:

- Have one or more symptoms in Group A **OR**
- Have two or more symptoms in Group B **OR**
- Are taking fever reducing medication.
  
- Staff/students with fevers or symptoms associated with COVID-19 should seek medical attention for further evaluation and instructions before returning to school.
  
- Staff/students with fever or symptoms that may be associated with COVID-19 and no known direct exposure to a person with COVID-19 may return to school when they are asymptomatic and have been fever free for at least 24 hours without the use of fever-reducing medicine or have confirmation of an alternative diagnosis from a health care provider that explains the COVID-19-like symptom(s)
  
- CDC guidelines will be followed for when to allow a student/staff member to return to school/work and what to do if someone tests positive for COVID-19

<https://www.cdc.gov/coronavirus/2019-ncov/hcp/disposition-in-home-patients.html>  
<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine.html>

## 7. Communication

- a. Updates to this plan will be posted on Calvary Preschool's website, Parent Portal, emailed to families and posted on Class Dojo.

## 8. Back to Yellow Phase

- a. If Lancaster County returns to the Yellow Phase and our school districts begin hybrid learning, Calvary Preschool will close the Toddler and Preschool classes until we are out of yellow (tuition will not be charged for these classes during this time). The Pre-K classes will stay in session with temporary changes to teaching staff in some of the classrooms whose staff are affected by hybrid learning.